

## JOB DESCRIPTION

<b>Job Title:</b>	Conflict and Security Adviser: Asia Programme
<b>Location:</b>	Based in the Asia region
<b>Reporting to:</b>	Head of Asia Programmes
<b>Key relationships:</b>	<ul style="list-style-type: none"> <li>• Policy and Advocacy and Communications division</li> <li>• Asia programme staff, in particular country managers and regional support</li> <li>• Fundraising and Operations units</li> <li>• Relevant partner organisations, international institutions, government stakeholders, the corporate sector</li> </ul>
<b>Salary range:</b>	A competitive salary will be negotiated commensurate with skills and experience
<p><b>Description of Saferworld and Asia programme:</b></p> <p>Saferworld is an independent non-governmental organisation that works to prevent violent conflict and build safer lives. We work with civil society, governments and international organisations to encourage and support effective policies and practices through advocacy, research and policy development, and through supporting the actions of others.</p> <p>The Adviser will work within the Asia regional programme, both to strengthen the quality of programming across the region and to ensure that our policy recommendations are grounded in evidence and experiences from conflict-affected contexts as well as being responsive to people's needs and perspectives. Activities will typically include: providing in-country mentoring, training and programme development support; contributing to cross-organisational learning processes; and delivering seminars or workshops to relevant government, NGO and business actors. From time to time the post-holder may also conduct targeted advocacy towards opinion-shapers and decision-makers and/or developing research programmes on key policy areas.</p> <p>The exact focus will depend on the expertise of the successful candidate in relation to the needs of the team, but s/he will have programmatic expertise on gender, and at least another one of the following two thematic areas:</p> <ul style="list-style-type: none"> <li>• <b>Security and justice</b></li> <li>• <b>Conflict sensitivity</b></li> </ul>	
<p><b>Job Purpose:</b></p> <p>Contribute to and lead aspects of Saferworld Asia's programming and programme development, including providing technical and mentoring support to Saferworld's in-country programme teams and external partners.</p> <p>Provide expert advice and capacity-building on gender-sensitive and –transformative conflict, security and justice programmes, working with civil society, governments and corporate actors as relevant.</p>	

Contribute to the development of Saferworld's research and advocacy on key areas of policy expertise, including gender peace and security; conflict-sensitive development; and/or security and justice.

## **Roles and Responsibilities:**

### **Strategic planning, programme development and integration**

- Contribute to the development and implementation of Saferworld's Strategic Plan 2017-2021, and in particular to the implementation of the strategies on gender, peace and security, security and justice and/or conflict sensitivity, in close partnership with the Asia country programmes.
- Identify and build synergies between policy plans/strategies being developed by advisory colleagues at HQ and the plans and strategies of regional/country programmes.
- Work closely with country programmes in the design and development of fundraising proposals for future work across the region, ensuring that conflict sensitivity and gender sensitivity is fully integrated into each.
- Contribute to the design, monitoring and evaluation of Saferworld's policy, advocacy and communications work and feed relevant lessons into ongoing strategy development and programme design by working with other advisory colleagues in London

### **Internal/external technical support**

- Offer expert training and capacity building to Saferworld staff and partners and support them in gender-sensitive or –transformative programme development and implementation.
- Proactively seek opportunities to build relationships with advisory colleagues at HQ in the development and dissemination of Saferworld approaches to conflict and gender sensitivity in all aspects of our programming in Asia. This will include joint training, mentoring, accompaniment and support across the region.
- Provide policy advice and technical assistance as appropriate to the Asia country programme teams

### **Organisational learning, monitoring and evaluation**

- Work with other members of the policy team, regional advisers, and the Organisational Development unit to further strengthen processes for cross-organisational learning on gender, peace and security, security and justice and/or conflict sensitivity.
- Participate in (or lead) learning exercises on particular issues relating to gender, peace and security, security and justice and / or conflict sensitivity.
- Participate actively in and strengthen internal M&E systems.

### **Policy research and advocacy**

- Develop, manage and implement research activities that advance Saferworld's understanding of key policy challenges and responses relating to relevant areas of work, particularly with regard to gender, conflict, security and justice.
- Write good quality briefings, policy papers and training materials aimed at donor governments, international institutions, parliamentarians and journalists; conduct presentation and facilitate training sessions as appropriate.
- Promote Saferworld's priority issues through liaison with relevant officials in government, security agencies and the judiciary, international institutions, parliaments, NGOs and the media

and represent Saferworld and partners in national and international events (in partnership with the Global Policy and Advocacy team).

## **PERSON SPECIFICATION**

### **Knowledge**

- A post-graduate degree in international relations, conflict/peace studies or a similar discipline, or equivalent professional experience.

### **Experience**

- A minimum of 6 years' relevant experience, and demonstrable knowledge and understanding of gender, as well as broader peace and security, security and justice, conflict sensitivity, and/or conflict prevention, including the relevant international discourses, policies and actors.
- Proven experience in gender-focused programming, preferably in conflict-affected contexts
- Proven experience in conducting high quality social research on issues related to conflict, security, justice, gender equality and/or governance, and knowledge of relevant research methodologies
- Experience of working on conflict, gender equality, security, justice, human rights and/or governance issues in at least one, but preferably two contexts in South or South East Asia
- Experience of working with national governments, international organisations, the corporate sector and/or large multi-mandate development NGOs, in particular in conflict-affected and fragile contexts, would be an advantage

### **Skills**

- Excellent written and oral communication skills. Fluency in written and spoken English, and preferably one other language
- Proven ability to work alongside, and to learn from, a wide range of people, including Southern partners (governments and civil society organisations)
- Creativity, flexibility, self-motivation and the ability to prioritise workloads to meet deadlines

## **TERMS AND CONDITIONS**

**Location:** based in the Asia region I  
**Probation:** There will be a probationary period of the three months  
**Holidays:** 28 days holiday a year in addition to relevant public holidays  
**Salary range:** a competitive salary commensurate with skills and experience  
**Hours:** The standard working week is 37.5 hours.

## **APPLICATION PROCESS**

Please fill in an application form ([www.saferworld.org.uk/about/jobs](http://www.saferworld.org.uk/about/jobs)) and send to Marie Aziz at [jobs@saferworld.org.uk](mailto:jobs@saferworld.org.uk) (please use subject heading: Ref: ACASII)

**Deadline for applications:** 16 December 2018

We will only consider completed application forms so please do not send a CV.